

## Volunteer Fundraiser Role Description

<b>Role title</b>	Volunteer Fundraiser
<b>Location</b>	In the community – working from home
<b>Time Commitment</b>	Flexible on a case by case basis, for a minimum of 6 months, but can be extended indefinitely.
<b>The role description</b>	<p>To support the NRC Fundraising team with a range of community engagement roles for example – tea, coffee and cake events, pub quizzes, fun days and evening events.</p> <p>To support fundraising and awareness raising for NRC in line with policies and procedures</p>
<b>What you will be doing</b>	<ol style="list-style-type: none"> <li>1. Attend a half day induction training (date to be confirmed)</li> <li>2. Helping to raise vital funds for NRC by using your local knowledge to engage further support for our cause</li> <li>3. Planning and holding successful fundraising events which engage your local community</li> <li>4. Actively networking through personal connections or local opportunities.</li> <li>5. Motivating and enlisting support from potential volunteers</li> <li>6. Attending community group meetings and events to enlist support from local groups</li> <li>7. Overseeing the placement and administration of collection boxes in your local area.</li> <li>8. Distributing event posters and recruiting event participants</li> </ol>
<b>Skills, experiences and qualities required</b>	<ol style="list-style-type: none"> <li>1. Good verbal communication skills.</li> <li>2. Creative and enthusiastic</li> <li>3. Ideally, previous experience of networking.</li> <li>4. Ability to generate network opportunities to meet with key potential supporters.</li> <li>5. Team player, able to work in close partnership with the NRC team.</li> <li>6. Respect for the diversity of our colleagues and clients.</li> <li>7. Willing to work within our values, procedures and policies.</li> <li>8. Friendly, reliable, approachable and a confident team player.</li> </ol>

<p><b>Support offered</b></p>	<ol style="list-style-type: none"> <li>1. Training and induction to the role</li> <li>2. Individual support meetings with Supervisor (Development Manager and Office Manager)</li> <li>3. On-going informal support from the Volunteer Administrator, other staff and volunteers</li> <li>4. Training &amp; ongoing continuing development opportunities</li> <li>5. Conferences, AGM &amp; organisational away days</li> <li>6. Social events</li> <li>7. Reimbursement of out of pocket expenses</li> </ol>
<p><b>What you could get out of it</b></p>	<ol style="list-style-type: none"> <li>1. Learn new skills</li> <li>2. Gain experience for related roles</li> <li>3. Develop awareness and understanding around sexual violence and rape</li> <li>4. Be part of a diverse team of volunteers</li> <li>5. Opportunities for further training, and expanding knowledge</li> <li>6. The satisfaction of knowing you will be making an important difference to the lives of survivors of rape and sexual abuse</li> <li>7. Opportunities to get involved in other NRC services including campaigning if desired</li> </ol>
<p><b>Other relevant information</b></p>	<p>This role is open to any interested person and interviews will be arranged individually with the Development Manager.</p>
<p><b>What to do if you are interested</b></p>	<p><b>Further information &amp; questions:</b> If you would like to find out further information about NRC and the roles please email <a href="mailto:info@northamptonshirerapecrisis.co.uk">info@northamptonshirerapecrisis.co.uk</a> to arrange a time to talk to the Development Manager or Office Manager.</p> <p>If you are interested, you can download an application form from the NRC website: <a href="http://www.northamptonshirerapecrisis.co.uk">www.northamptonshirerapecrisis.co.uk</a></p> <p>Applications can be sent to <a href="mailto:info@northamptonshirerapecrisis.co.uk">info@northamptonshirerapecrisis.co.uk</a></p>